



Program Catalogue | 2024-2025 |



Mustansiriya University

First Cycle – Bachelor's degree (B.Sc.) – Accounting





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1. Mission & Vision Statement

Vision:

To establish the Accounting Department as a distinguished regional and international institution in accounting education and research, advancing professional excellence, and keeping pace with the latest technologies in accounting software and international standards. This vision also aims to provide society with graduates capable of working in various sectors within the accounting profession, utilizing all available methods, tools, and accounting software.

Mission:

To provide distinguished accounting education and learning that keeps pace with current scientific developments and meets labor market requirements. We aim to graduate accountants committed to professional values and ethics, and to support the conduct of sound accounting research by professors, researchers, and students, which advances the wheel of knowledge and education and solves problems across all sectors. We also seek to qualify students, equip them with the necessary skills, and utilize the latest modern techniques in information systems and accounting applications using information technology.

Objectives:

1. Work on scientific consolidation and develop distinguished educational programs that are compatible with labor market requirements.
2. Striving to graduate professional and specialized accounting cadres, achieving graduate sustainability and instilling a spirit of creativity, cooperation, and community service among them.
3. Providing a conducive work environment for students and faculty members that utilizes technology extensively and equips scientific laboratories with international specifications to serve the educational process in its practical aspect.



4. Instilling professional values and ethics in students to raise the level of professional performance and maintain confidence in the accounting information provided by accountants.
5. Holding seminars, conferences, and discussion groups to discuss contemporary topics or practical accounting problems.

Values:

1. Integrity and transparency to achieve fairness, trust, credibility, and accountability in the department.
2. Professional responsibility for teaching and learning students and providing appropriate academic support to nurture generations of educated professionals in accounting.
3. Instilling the highest values of the university professor and their distinguished role in building generations and society.
4. A spirit of cooperation and teamwork to enhance the department's standing.
5. Sustainability for students, faculty, and graduates.

2. Program Specification

240	Number of units	Bachelor of Science in Accounting	Program code
Full-time attendance	Attendance method	Four years - eight courses	Duration of study

In general, the accounting program in Iraq seeks to graduate qualified accountants capable of competing in the labor market and contributing to the country's economic development.

It aims to provide students with the knowledge and skills necessary to practice accounting in both the public and private sectors.

General Specifications of the Bachelor's Program in Accounting in Iraq:

- Duration: 4 academic years.
- Degree Awarded: Bachelor's in Accounting.
- Number of Credit Hours: Varies by university, but is typically approximately 143 credit hours, including university, college, and program requirements.
- o University Requirements: General courses taught in all colleges.
- o College Requirements: Courses related to the college's departments in general.
- o Department Requirements: Basic accounting courses such as accounting principles, intermediate accounting, corporate accounting, cost accounting, auditing and review, governmental accounting, tax accounting, and financial analysis.

3. Program Goals

1. Work on scientific consolidation and develop distinguished educational programs that are compatible with labor market requirements.
2. Striving to graduate professional and specialized accounting cadres, achieving graduate sustainability and instilling a spirit of creativity, cooperation, and community service among them.
3. Providing a conducive work environment for students and faculty members, utilizing technology extensively and equipping them with world-class scientific laboratories that serve the practical aspect of the educational process.
4. Instilling professional values and ethics in students to raise the level of professional performance and maintain confidence in the accounting information provided by accountants.
5. Holding seminars, conferences, and discussion panels to discuss contemporary topics or practical accounting problems.

4. Student learning outcomes

Student learning outcomes according to the Bologna Process are one of the fundamental pillars of this system. The academic program is designed based on what the student should know and be able to perform upon completion. These are typically classified into three main areas:

First: Cognitive Area

The student will be able to:

1. Understand the basic principles and concepts of financial, managerial, and governmental accounting.
2. Interpret the laws and regulations related to the profession (e.g., taxes, companies).
3. Analyze financial statements using modern accounting tools.
4. Understand International Financial Reporting Standards (IFRS, IPSAS).
5. Interact with economic and statistical concepts related to accounting.

Second: Skills Area

The student will be able to:

1. Prepare and interpret financial statements, trial balances, and financial reports.
2. Use accounting software (Excel, QuickBooks, ERP) in accounting processing.
3. Analyze financial data and make recommendations based on the results.
4. Work within teams and organize group accounting tasks.
5. Perform bank reconciliations, calculate costs, and prepare budgets.

Third: Values and Behavioral Domain

The student will be able to:

1. Commit to professional ethics (honesty, objectivity, integrity).
2. Respect financial and tax laws and regulations.
3. Assume responsibility and work under pressure.
4. Demonstrate accuracy and discipline in completing accounting tasks.
5. Communicate effectively with colleagues and clients using appropriate professional language.



5. Academic Staff

N.	The name	General specialization	Subspecialty	Academic title	Certificate
1.	Salwan Hafez Hamid Kaid Al-Taie	accounting	Audit	Prof.	PhD
2.	Zahra Hassan Aliwi Kazim Al-Amiri	accounting	Finance and Accounting Information Systems	Prof.	PhD
3.	Alaa Shams Allah Nour Allah Abdul Moneim Al-Khazaali	accounting	Government and oversight	assistant professor	PhD
4.	Bakr Ibrahim Mahmoud Majeed Al-Jaheshi	accounting	Financial and international	Prof.	PhD
5.	Ibtihaj Ismail Yaqoub Yousef	accounting	Finance and Auditing	Prof.	PhD
6.	Abdul Redha Latif Jassim Muhammad	accounting	Cost and administration	assistant professor	PhD
7.	Buthaina Rashid Hamidi Hassan Al Kaabi	accounting	Cost and administration	Prof.	PhD
8.	Ahmed Saad Jari Yassin Al-Asadi	accounting	Financial and international	assistant professor	PhD
9.	Independence of Juma and Jar Rashid Al-Sari	accounting	Finance and Auditing	assistant professor	PhD
10.	Zeina Khader Abbas Mahdi Al-Jallad	accounting	Government and oversight	assistant professor	Master's
11.	Salah Mahdi Youssef Khafi Al-Maliki	English language	Applied Linguistics	assistant professor	Master's
12.	Fatima Saleh Mahdi Youssef Al-Gharbawi	accounting	Audit and control	assistant professor	PhD
13.	Raghad Hashem Jassim Hassan Al-Shaikhli	accounting	Cost and administration	teacher	PhD
14.	Sinan Salem Qasim Hussein Abdul Rahman Al-Sheikh	accounting	Finance and Auditing	assistant professor	PhD
15.	Khadija Juma Mutrahsin Al-Zuwaini	accounting	Government and accounting information systems	assistant professor	PhD
16.	Imad Muhammad Kanduri Ali Al-Lahabi	accounting	Financial Accounting	assistant professor	PhD
17.	Alaa Mohammed Obaid Zihan Al-Zubaidi	accounting	Cost and administration	assistant professor	PhD
18.	Halim Ismail Shanta Khedr Al-Mashtnawi	accounting	Finance and Auditing	teacher	PhD
19.	Haitham Saheb Saeed Ahmed Saeed	accounting	Cost and administration	Assistant Professor	Master's
20.	Ashwaq Talib Kazim Saadoun Al-Suwaidi	accounting	Financial	teacher	Master's
21.	Thamer Kazim Abdul-Ridha Burhan Al-Abadi	accounting	Financial Accounting and Auditing	assistant professor	PhD
22.	Hussam Hassan Hashem Hassan Al-Fahham	accounting	Financial/Governmental	teacher	PhD
23.	Mohammed Adel Mohammed Hassan Yassin Al-Khazraji	accounting	Governmental	Assistant teacher	Master's
24.	Mais Mushtaq Abdul-Aimmah Mahdi Qanbar	accounting	Tax accounting	Assistant teacher	Master's
25.	Visions of Younis Jassim Khalaf Al-Khazraji	business management	Information Technology and Strategic Management	teacher	Master's
26.	Ali Nasser Thabet Hamad Al-Nouri	accounting	Financial Accounting	teacher	PhD
27.	Dunya Mohsen Khalaf Hijel Al-Moussawi	accounting	Financial Accounting	teacher	PhD
28.	Raed Fadel Mohammed Taresh Al-Hasani	count	Applied Statistics	Assistant teacher	Master's
29.	Batoul Abdul Zahra Ghulam Naeem Al-Saedi	Arabic language	Arabic language literature	Assistant teacher	Master's
30.	Taqi Karim Jabr Lafta Al-Maliki	Computer Science	wireless networks	teacher	Master's
31.	Mona Jabbar Mohammed Jassim Al-Saedi	accounting	Financial	teacher	PhD
32.	Karar Karim Jawad Kazim Khaikan	accounting	Financial Accounting and Accounting Information Systems	Assistant teacher	Master's
33.	Montaha Hassan Mohammed Ali Al-Ansari	Arabic language	Arabic language	Assistant teacher	Master's
34.	Ruwa Qasim Ayyal Mukhlif Al-Aliawi	law	Commercial Law	Assistant teacher	Master's
35.	Walid Katea Saleh Hilal Al-Khafaji	information	press	Assistant teacher	Master's
36.	Taiba Abdul Karim Muhammad Jaafar Muhammad Al-Mousawi	accounting	accounting	Assistant teacher	Master's



6. Credits, Grading and GPA

*Credit Hours

Al-Mustansiriya University - College of Administration and Economics follows the Bologna Process using the European Credit Transfer System (ECTS). The total number of credit hours for the degree program is 240, with 30 credit hours per semester. One credit hour is equivalent to 25 hours of student workload, including structured and unstructured workload.

*Evaluation

Before evaluation, results are divided into two subgroups: pass and fail. Therefore, results do not depend on students who fail any course. The evaluation system is defined as follows:

GRADING SCHEME			
Group	Grade	Marks (%)	Definition
Success Group (50 - 100)	A - Excellent	90 - 100	Outstanding Performance
	B - Very Good	80 - 89	Above average with some errors
	C - Good	70 - 79	Sound work with notable errors
	D - Satisfactory	60 - 69	Fair but with major shortcomings
	E - Sufficient	50 - 59	Work meets minimum criteria
Fail Group (0 - 49)	FX – Fail	(45-49)	More work required but credit awarded
	F – Fail	(0-44)	Considerable amount of work required
Note:			
Grades that are more or less than 0.5 will be rounded up to the highest or lowest full mark (for example, a grade of 54.5 will be rounded up to 55, while a grade of 54.4 will be rounded up to 54). The university has a policy of not allowing "near-pass failures," so the only adjustment to grades awarded by the original examiners will be the automatic rounding described above.			

*Calculating the Cumulative Grade Point Average (CGPA)

The CGPA is calculated by adding the grades of each module multiplied by its ECTS points, then dividing the total by the total ECTS points.

Cumulative GPA for 4-year Bachelor of Science programs:

$$\text{CGPA} = [(1\text{st module grade} \times \text{ECTS}) + (2\text{nd module grade} \times \text{ECTS}) + \dots] / 240$$



7. Modules

Semester 1 | 30 ECTS | 1 ECTS = 25 hrs

Code	Module	SSWL	USSWL	ECTS	Type	Pre-request
AC1101	Fundamentals of Financial Accounting	93	107	200	C	
AC1102	Principles of Business Administration	48	102	150	B	
AC1103	General Mathematics	63	87	150	B	
AC1104	Principles of Economic	48	102	150	B	
UN115	English language	33	17	50	S	
UN116	Human Right & Democracy	33	17	50	S	

Semester 2 | 30 ECTS | 1 ECTS = 25 hrs

Code	Module	SSWL	USSWL	ECTS	Type	Pre-request
AC1201	Financial Accounting	143	82	225	C	¹ Fundamentals of Financial Accounting
AC1202	Principles of Statistics	128	72	200	B	
AC1203	Fundamentals of Computer Science	49	26	75	S	
AC1204	Accounting Readings & Corresponding	139	61	200	B	
UN125	Arabic Language	48	2	50	S	

8. Contact

Program Manager:

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Program Coordinator:

Mona Jabbar Mohammed

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Republic of Iraq - Ministry of Higher Education and Scientific Research
Mustansiriyah UNIVERSITY
Bachelor's degree of Science in Accounting (First cycle)
Four years (Eight semesters) - 240 ECTS credits - 1 ECTS = 25 hr
Program Curriculum (2023 - 2025)



Level	Semester	No.	Module Code	Module Name in English	Language	SSWL (hr/w)					Exam hr/sem	SSWL	USSW L	SWL	ECTS	Module Type	Prerequisite Module(s) Code
						CL (hr/w)	Lect (hr/w)	Lab (hr/w)	Pr (hr/w)	Tut (hr/w)		hr/sem	hr/sem	hr/sem			
UGI	One	1	AC1101	Fundamentals of Financial Accounting	Arabic	4				2	3	93	107	200	8.00	C	
		2	AC1102	Principles of Business Administration	Arabic	2				1	3	48	102	150	6.00	B	
		3	AC1103	General Mathematics	Arabic	2			2		3	63	87	150	6.00	B	
		4	AC1104	Principles of Economic	Arabic	2				1	3	48	102	150	6.00	B	
		5	UN115	English language	English	2					3	33	17	50	2.00	S	
		6	UN116	Human Right & Democracy	Arabic	2					3	33	17	50	2.00	S	
					Total	14	0	0	2	4	0	18	318	432	750	30.00	
	Two	1	AC1201	Financial Accounting	Arabic	4				2	3	143	82	225	9.00	C	
		2	AC1202	Principles of Statistics	Arabic	3			1		3	128	72	200	8.00	B	
		3	AC1203	Fundamentals of Computer Science	Arabic	1			2		4	49	26	75	3.00	S	
		4	AC1204	Accounting Readings & Corresponding	English	3				2	3	139	61	200	8.00	B	
		5	UN125	Arabic Language	Arabic	2					3	48	2	50	2.00	S	
		6										0		0	0.00		
					Total	13	0	0	3	4	0	16	507	243	750	30.00	
					Total	27	0	0	5	8	0	34	825	675	1500	60.0	Must be 240 ECTS

Note: The student should complete 4 weeks of Summer Internships to fulfill the requirements of the Bachelor's degree

Structured SWL (hr/w) type	CL	Class Lecture	Module type	B	Basic learning activities	SWL:	Student Workload
	Lab	Laboratory		C	Core learning activity	SSWL:	Structured SWL
	Pr	Practical Training		S	Support or related learning activity	USSWL:	Unstructured SWL
	Tut	Tutorial		E	Elective learning activity		
	Lect Sem n	Online lecture Seminar					

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Program Catalogue | 2024-2025|

Mustansiriya University



First Cycle – Bachelor's degree (B.Sc.) – Accounting





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1. Overview

This guide covers the subjects of the first stage for the academic year 2024/2025. The program for this stage consists of eleven subjects (Fundamentals of Financial Accounting, Principles of Business Administration, General Mathematics, Principles of Economics, English Language, Democracy and Human Rights) with a total of 750 hours, with a total student load of 30 European units. The presentation of the subjects is based on the Bologna process.

2. Undergraduate Modules for the First Stage 2024-2025

Module 1

Code	Course/Module Title	ECTS	Semester
AC1101	Fundamentals of Financial Accounting	8	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
4	2	93	107
Description			
This section includes a description of the module, 100-150 words			

Module 2

Code	Course/Module Title	ECTS	Semester
AC1102	Principles of Business Administration	5	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	1	48	102
Description			
This section includes a description of the module, 100-150 words			



Module 3

Code	Course/Module Title	ECTS	Semester
AC1103	General Mathematics	6	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	2	63	78
Description			
This section includes a description of the module, 100-150 words			

Module 4

Code	Course/Module Title	ECTS	Semester
AC1104	Principles of Economic	6	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	1	48	102
Description			
This section includes a description of the module, 100-150 words			

Module5

Code	Course/Module Title	ECTS	Semester
UN115	English language	2	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	1	33	17
Description			
This section includes a description of the module, 100-150 words			

Module 6

Code	Course/Module Title	ECTS	Semester
UN116	Human Right & Democracy	2	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	1	33	17
Description			
This section includes a description of the module, 100-150 words			



Module 7

Code	Course/Module Title	ECTS	Semester
AC1201	Financial Accounting	9	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
4	2	143	82
Description			
This section includes a description of the module, 100-150 words			

Module 8

Code	Course/Module Title	ECTS	Semester
AC1202	Principles of Statistics	8	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
3	1	128	72
Description			
This section includes a description of the module, 100-150 words			

Module 9

Code	Course/Module Title	ECTS	Semester
AC1203 ^r	Fundamentals of Computer Science	3	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
1	2	139	61
Description			
This section includes a description of the module, 100-150 words			

Module 10

Code	Course/Module Title	ECTS	Semester
AC1204	Accounting Readings & Corresponding	8	2
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
3	2	139	61
Description			
This section includes a description of the module, 100-150 words			



Module 11

Code	Course/Module Title	ECTS	Semester
AC1200	Arabic Language	2	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
3	2	139	61
Description			
This section includes a description of the module, 100-150 words			

3. Contact

Program Manager:

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Mobile no.:07711395698

Program Coordinator:

Mona Jabbar Mohammed

Mobile no.:07519930347

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Fundamentals of Financial Accounting			Module Delivery	
Module Type	c		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1101		-		
ECTS Credits	8		-		
SWL (hr/sem)	93		-		
Module Level	1		Semester of Delivery		1
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	10/11/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives	The course aims to introduce the student to the principles of financial accounting by highlighting the conceptual framework and explaining the foundations, methods, and rules for recording transactions, preparing financial statements, and disclosing accounting information for the purpose of making administrative decisions by the interested parties.
Module Learning Outcome	Recording financial transactions - Posting financial transactions and balancing accounts - Preparing the trial balance - Preparing financial statements
Indicative Contents	- Definition and concepts of the subject matter- Types of the subject matter- Teaching students the principles of debtor and creditor and accounts receivable and payable- Teaching types of accounts and elements of financial statements- Helping students understand the method of teaching through double entry- Teaching students how to record in the journal and post to the ledger- Teaching students how to account for inventory and company formation- Teaching students how to account for cash

Learning and Teaching Strategies

Strategies	The Financial Accounting 1 course is the foundation from which the student begins to understand accounting concepts, procedures, applications, and financial terms used in business. Through this, the student can analyze, measure, record, classify financial transactions, and prepare financial statements, relying on the double-entry accounting system.
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Student Workload (SWL)

Structured SWL (hr./sem)	93		
Unstructured USWL (hr./sem)	6		
Total SWL (hr./sem)	200		

Module Evaluation

تقييم المادة الدراسية

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2

	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

	Material Covered
Week 1	Introduction to Financial Accounting (Accounting Concept and Objectives, Accounting Fields and Beneficiaries, Accounting Cycle)
Week 2	An Overview of Accounting Concepts, Principles, Assumptions, and Determinants
Week 3	Types of Companies by Ownership and Nature of Activity
Week 4	Analysis of Financial Transactions
Week 5	Balance Sheet Equation Method
Week 6	Recording and Posting Financial Transactions - Double-Entry Bookkeeping Method - Explanation of the Accounting Cycle
Week 7	Midterm Exam
Week 8	Accounting Records and Documents (Journal and General Ledger), Preparing the Trial Balance and Financial Statements (Income Statement and Balance Sheet)
Week 9	Accounting for the Formation of Sole Proprietorships (Formation, Increase, and Decrease of Capital, Personal Withdrawals, Loans and Interest)
Week 10	Accounting for Inventory (Purchases and Returns)
Week 11	Accounting for Inventory (Sales and Returns)
Week 12	Accounting for Purchase and Sales Expenses
Week 13	Revenue and Capital Expenses
Week 14	Accounting for Discount Types
Week 15	Accounting for Cash (Treasury and Bank)
Week 16	Final Exam

Delivery Plan (Weekly Lab. Syllabu

	Material Covered
Week 1	-

Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts	- Principles of Financial Accounting 2009 / Dr. Nizar Falih / - Baldawi - Dr. Radwan Halwa Hanan - Fundamentals of Accounting Knowledge / 2007: Prof. Talal Al-Jajawi + Dr. Rayan Naoum and others	
Recommended Texts	- Financial Accounting 2014 / Dr. Diaa Abdul-Hussein Al-Qamousi + Adnan Abdul-Hamid - Principles of Financial Accounting 2018 / Prof. Safaa Ahmed Al-Ani - Eng.	
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Principles of business administration		Principles of Business Administration		Module Delivery
Module Type	B		-		☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar
Module Code	AC1102		-		
ECTS Credits	6		-		
SWL (hr/sem)	48		-		
Module Level	1			Semester of Delivery	
Administering Department		College	ADMINIDTRATION and ECONOMICS		Type College Code
Module Leader		e-mail			E-mail
Module Leader's Acad. Title		MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.
Module Tutor		e-mail			E-mail
Peer Reviewer Name		e-mail			E-mail
Scientific Committee Approval Date				Version Number	1.0

Relation with other Modules			
Prerequisite module	-		Semester
Co-requisites module	-		Semester

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives	Clarification of the principles of microeconomics (at the level of micro units of the economy), which are represented by the consumer, the producer, markets, and economic projects.
Module Learning Outcomes	In this course, the student learns the principles of microeconomic theory by studying the behavior of consumers, producers, and economic projects in a way that achieves economic logic, represented by maximizing utility and revenue while minimizing costs.
Indicative Contents	The student acquires basic skills in microeconomic analysis.

Learning and Teaching Strategies

Strategies	Type something like: The main strategy that will be adopted in delivering this module is to encourage students' participation in the exercises, while at the same time refining and expanding their critical thinking skills. This will be achieved through classes, interactive tutorials and by considering types of simple experiments involving some sampling activities that are interesting to the students.
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Student Workload (SWL)

.The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	48	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	3	The study load for a regular student per week	
Total SWL (hr./sem)	150	The total study load for a student during the semester	

Module Evaluation

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative	Midterm Exam	LO:1-7	7	10% (10)	1hr

assessment	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

	Material Covered
Week 1	The Nature of Management, the Development of Its Thought, and Its Environment
Week 2	The Duties of the Manager, Management: Science and Art
Week 3	The Traditional (Classical) School
Week 4	The Humanistic School
Week 5	The Contemporary School (Trends)
Week 6	Management and Its Environment
Week 7	Midterm Exam
Week 8	Exploring the Boundaries of the Organization
Week 9	Organizational Objectives
Week 10	Strategic Planning
Week 11	The Nature of Operational Plans
Week 12	The Planning Process and Types of Plans
Week 13	Organizing the Planning Function
Week 14	Introductions to Planning and Situational Planning
Week 15	Obstacles to Planning and Their Solution
Week 16	Final Exam

Delivery Plan (Weekly Lab. Syllabus)

	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-

Week 7	-
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Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts	مصادر التعلم والتدريس	
Recommended Texts	مبادئ الإدارة مع التركيز على إدارة الأعمال 2007 د. خليل محمد حسن الشماع	
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information			
Module Title	General Mathematics		General Mathematics	Module Delivery	
Module Type	B		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1103		-		
ECTS Credits	6		-		
SWL (hr/sem)	63		-		
Module Level	1			Semester of Delivery	1
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader			e-mail	E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.
Module Tutor	Name (if available)	e-mail			E-mail
Peer Reviewer Name	Name	e-mail			E-mail
Scientific Committee Approval Date	10/11/2024			Version Number	1.0

Relation with other Module			
Prerequisite module	-		Semester
Co-requisites module	-		Semester

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives	
Module Learning Outcomes	
Indicative Contents	

Learning and Teaching Strategies

Strategies	
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Student Workload (SWL)

.The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	48	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	3	The study load for a regular student per week	
Total SWL (hr./sem)	150	The total study load for a student during the semester	

Module Evaluation

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

	Material Covered
Week 1	Sets
Week 2	Ordered Pair Diagrams
Week 3	Algebraic Operations on Sets
Week 4	Questions and Exercises
Week 5	Functions
Week 6	Algebraic Functions
Week 7	Midterm Exam
Week 8	Transcendental Functions
Week 9	Limits and Continuity
Week 10	Exercises and Problems
Week 11	Differential and the Concept of the Derivative
Week 12	Curve Analysis
Week 13	Curve Analysis
Week 14	Extremes, Concavity, and Inflection Points, Exercises and Problems
Week 15	Extremes, Concavity, and Inflection Points, Exercises and Problems
Week 16	Final Exam

Delivery Plan (Weekly Lab. Syllabus)

المنهاج الاسبوعي للمختبر

	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources

مصادر التعلم والتدريس

	Text	Available in the Library?
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Required Texts	مصادر التعلم والتدريس	Yes
Recommended Texts	مبادئ علم الاقتصاد / أ.د. كمال علاوي الفلاوي، حسن لطيف الزبيدي	No
Websites	الاقتصاد / ب. آ. سامويلسون مترجم اللغة العربية	

Grading Scheme مخطط الدرجات				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

Sets
Ordered Pair Diagrams
Algebraic Operations on Sets
Questions and Exercises
Functions
Algebraic Functions
Midterm Exam
Transcendental Functions
Limits and Continuity
Exercises and Problems
Differential and the Concept of the Derivative
Curve Analysis
Curve Analysis
Extremes, Concavity, and Inflection Points, Exercises and Problems
Extremes, Concavity, and Inflection Points, Exercises and Problems
Final Exam

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Principles of Economic			Module Delivery	
Module Type	B		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1104		-		
ECTS Credits	6		-		
SWL (hr/sem)	48		-		
Module Level	1		Semester of Delivery		
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	Type College Code	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.	
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	10/11/2024		Version Number	1.0	

Relation with other Modul			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	Clarification of the principles of microeconomics (at the level of micro units of the economy), which are represented by the consumer, the producer, markets, and economic projects.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	In this course, the student learns the principles of microeconomic theory by studying the behavior of consumers, producers, and economic projects in a way that achieves economic logic, represented by maximizing utility and revenue while minimizing costs.
Indicative Contents المحتويات الإرشادية	The student acquires basic skills in microeconomic analysis.

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	Type something like: The main strategy that will be adopted in delivering this module is to encourage students' participation in the exercises, while at the same time refining and expanding their critical thinking skills. This will be achieved through classes, interactive tutorials and by considering types of simple experiments involving some sampling activities that are interesting to the students.

Student Workload (SWL) .The student's academic load is calculated as 15 weeks			
Structured SWL (hr./sem)	48	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	3	The study load for a regular student per week	
Total SWL (hr./sem)	150	The total study load for a student during the semester	

Module Evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	The concept of economics in capitalist and socialist thought, methods of scientific research in economics, the relationship of economics to other sciences, economic laws.
Week 2	The relationship between production and productive forces, needs and their characteristics, the concept of goods and services and how to distinguish between material goods and services, the nature and elements of economic problems.
Week 3	The theory of demand, the economic concept of demand, the law, curve, and schedule of demand, the factors determining demand and its exceptions, individual and aggregate demand for a good.
Week 4	Elasticity of demand, its types and methods of measuring it, the factors determining elasticity of demand, the importance of elasticity of demand.
Week 5	Interpretation of consumer behavior, definition of utility, total utility and marginal utility, consumer equilibrium according to: 1. The theory of imputed utility, 2. The theory of ordinal util
Week 6	The theory of supply, the law, curve, and schedule of supply, the factors determining supply, elasticity of supply, the factors affecting elasticity of supply and methods of measuring it.
Week 7	Midterm Exam
Week 8	Partial economic equilibrium in a commodity market, equilibrium price and equilibrium quantity, and changes in supply and demand. Production theory, factors of production, short-run production with only the labor variable and the law of diminishing marginal returns, long-run production based on the analysis of production curves.
Week 9	Production cost theory: (meaning of costs, types of costs, cost curves)

Week 10	Production cost theory: (meaning of costs, types of costs, cost curves)
Week 11	Production revenue theory, profit and loss, types of revenue, the concept of profit and its types
Week 12	Economic market theory or production and pricing, the economic concept of the market, the perfectly competitive market
Week 13	The perfectly monopolistic market, the monopolistic competitive market
Week 14	The oligopoly market
Week 15	Final exam
Week 16	الامتحان النهائي

Delivery Plan (Weekly Lab. Syllabus)

	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources

	Text	Available in the Library?
Required Texts	مصادر التعلم والتدريس	Yes
Recommended Texts	مبادئ علم الاقتصاد / أ.د. كمال علاوي الفلاوي، حسن لطيف الزبيدي	No
Websites	الاقتصاد / بول آ. سامويلسون مترجم اللغة العربية	

Grading Scheme

مخطط الدرجات

Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group	FX – Fail		(45-49)	More work required but credit awarded

(0 – 49)	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information			
Module Title	English Language			Module Delivery	
Module Type	S			☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	UN115				
ECTS Credits	2		-		
SWL (hr/sem)	33		-		
Module Level	1		Semester of Delivery		1
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification	Module Leader's Qualification	Ph.D.	
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	10/11/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives أهداف المادة الدراسية	Nowadays English has a special and predominant role in the communicative sphere of the world. It has also a special identity in the field of education. The teaching of English is highly desirable for the English teacher. Before starting his/her teaching, it requires from the teacher to determine his/her aims and objectives. This module aims to enhance the communication skills of students whose level of English is equivalent to pre-intermediate level. There will be a particular focus on the development of the four language skills (speaking, listening, reading and writing) and on broadening students' vocabulary and syntactical range so that they can communicate easily on a wide range of topics.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	This semester will help students through enhancing their Knowledge and Understanding and enabling them to use grammar correctly, analyze the element of language and establish the appropriate relationship among linguistic components, in addition to understanding the meaning of sentences and paragraphs. So, the learning outcomes will be: 1. The course covers core language and skills students need to communicate successfully in technical specializations, 2. give their opinions and participate in discussions on a wide range of topical issues, 3. communicate effectively in written format on a range of contemporary topics, especially the technical ones, 4. understand the key points of a range of moderately complex oral and written texts with relative ease, 5. communicate effectively as part of a multicultural group, 6. manage, interpret and create meaning using a variety of digital devices and tools
Indicative Contents المحتويات الإرشادية	A- Communicative competences Listening - Understand and identify the main points of dialogues of 230-250 words on familiar topics regularly encountered in life, work, school, etc., within the scope of the curriculum. - Listen and guess meanings (through the expressions and feelings of the speakers) in familiar monologues and conversations in everyday life - Understand the main points of news programs, broadcasts, interviews, etc., on familiar topics which are clearly delivered in simple language, or with illustrative images. [3 Hrs.] Speaking - Pronounce clearly and relatively accurately short dialogues. - Speak and interact with fellow speakers about familiar topics, express personal views and exchange information about the topics covered in the curriculum. - Describe in simple discourse familiar topics, narrate a short story closely related to the topics covered. - Present preparedly the projects on the topics in the curriculum. [2 Hrs.] Reading - Read and comprehend the main points, specific contents of a text of 200 words on current and familiar topics. - Read and understand the argument flow of texts, identify main conclusions in texts using clear

	language. - Read to find and summarize short texts of everyday use such as simple letters, brochures, using words and structures from the original texts. [3 Hrs.] Writing – write paragraphs (block and indented styles), Write simple connected and coherent texts of 180-200 words; write short reports based on suggestions, providing factual information and reasons for the recommendations made in the reports; collect short information from several sources and summarize it. - Complete (write/fill) administrative forms such as CVs and resumes, letter of application for employment, emails, etc. - Write descriptive texts of simple charts and tables. [3 Hrs.] B- Linguistic knowledge Pronunciation: Vowel and consonant syllable, words with different syllables, Words with stress (special cases) – Words without stress, Sentence stress, assimilation, linking vowels with vowels Question, intonation, Homophones, practicing words and terms, phrases, and sentences related to the students' major. [3 Hrs.] Vocabulary: Words related to themes and topics of the course, collocations, words with different meanings and pronunciations. [2 Hrs.] Grammar: parts of speech, past, Present, and future tenses, Word structure (compound nouns), Countable and uncountable nouns. Types on sentences: simple, compound, complex sentences, Articles, language function: commands, requests, offers, advice and instructions. Modal verbs, Relative pronouns and Relative clauses with which-that-who-whom-whose-where-when. Prepositions, Phrasal verbs (including verbs, adverbs and prepositions), comparison showing changing things, Sentences of reason and results and Conjunctions: although however etc., active and passive, Adverbial clauses of condition, Comparatives and superlatives of adjectives. [2 Hrs.]
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Learning and Teaching Strategie	
Strategies	The teacher should prepare his/her students for listening to academic lectures and academic reading to some extent. In addition to that, students should participate in the lecture through the skills of speaking, writing, reading and listening. Students are taught by Communicative language teaching (CLT) in which students are encouraged to communicate with each other in the target language. students need to be exposed to the target language as much as possible to understand and use the target language in real-life situations. A variety of ways will be used to teach students Technical English. For example, work in group, practicing different activities, discussion, presentation to get students to communicate with each other in the target language and to practice using the target language for communication, using pictures, images, and spatial understanding (Visual learning) and

	Aural (auditory-musical) by using sound and music, and Verbal (linguistic) via using words, both in speech and writing. students need to be confident in their ability to use the target language and develop better interpersonal skills.
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Student Workload (SWL)			
.The student's academic load is calculated as 15 weeks			
Structured SWL (hr./sem)	33	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	2	The study load for a regular student per week	
Total SWL (hr./sem)	50	The total study load for a student during the semester	

Module Evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	Parts of Speech (Nouns-Verbs-Adjectives-Adverbs-Prepositions-Articles-Pronouns-Conjunctions-Interjections), Unit One of the Book (Headway)
Week 2	The components, Structure and kinds of the sentences, Unit Two (Headway) 1-Simple-compound -complex 2-declarative- interrogative -exclamatory - conditional -imperative
Week 3	Tenses - present tenses, Definite and Indefinite Articles, ways of joining sentences
Week 4	Tenses – Past tenses, reading comprehension, Unit Three (Headway)
Week 5	Tenses- future tenses, writing basics and strategies.

Week 6	Passive and active sentence in scientific writing, Unit Four (Headway)
Week 7	Mid-term Exam.
Week 8	Listening skills- How to participate in different topics- how to avoid silence, How to answer the questions of the passage in exam (WH Questions), listening and speaking skills (multiple native conversations).
Week 9	Writing Skills (Punctuation – ways to join sentences- principles of paragraph structure- practice writing), Unit Five (Headway)
Week 10	Idioms and idiomatic expression, Unit Six (Headway)
Week 11	Reading skills (skimming, scanning, and intensive reading), Unit Seven + Unit Eight (Headway)
Week 12	Phrasal verbs, speaking skills (participating in a dialogue and turn taking)
Week 13	Conditional in English, speaking skills (how to make presentation)
Week 14	Comparison and modals, participating in group discussion and be active listener/speaker
Week 15	Writing skills (CV, cover letter, and email writing)
Week 16	Final Exam.

Delivery Plan (Weekly Lab. Syllabus) المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts	1- New Headway, English Course, (beginner), John and Liz Soars and Mike Sayer, Oxford University Press. Selected ESP materials.	

Recommended Texts	Murphy, R. (1985). Grammar in Use, Rapid Review of Grammar, Infotech: English for Computer Users. (4th edition). Cambridge.	
Websites	Randall's ESL Cyber Listening Lab - English Listening	

Grading Scheme مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Human Right & Democracy			Module Delivery	
Module Type	S		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	UN116		-		
ECTS Credits	2		-		
SWL (hr/sem)	33		-		
Module Level	1		Semester of Delivery		1
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS		ADMINIDTRATION and ECONOMICS
Module Leader		e-mail			E-mail
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.
Module Tutor	Name (if available)	e-mail			E-mail
Peer Reviewer Name	Name	e-mail			E-mail
Scientific Committee Approval Date	10/11/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-		Semester
Co-requisites module	-		Semester

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives أهداف المادة الدراسية	
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	. Knowledge of the basic principles of human rights and democracy necessary to understand advanced topics in biomedical engineers rights.
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies

استراتيجيات التعلم والتعليم

Strategies	
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Student Workload (SWL)

The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	33	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	2	The study load for a regular student per week	
Total SWL (hr./sem)	50	The total study load for a student during the semester	

Module Evaluation

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr

Total assessment	100% (100 Marks)		
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Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	What are human rights? Characteristics of human rights.
Week 2	The objectives of achieving human rights.
Week 3	The roots of human rights and their historical development.
Week 4	Human rights in Mesopotamian civilization.
Week 5	Human rights in ancient civilizations: Hinduism, China, Pharaonic, and Greek.
Week 6	Human rights in ancient civilizations: Hinduism, China, Pharaonic, and Greek.
Week 7	Midterm exam.
Week 8	Human rights in ancient civilizations: Hinduism, China, Pharaonic, and Greek.
Week 9	Human rights in Islam.
Week 10	Human rights in the Middle Ages - Human rights in the modern era.
Week 11	The Universal Declaration of Human Rights of 1948.
Week 12	Human rights in Arab and international conventions.
Week 13	Summary of human rights in the 1989 International Convention on the Rights of the Child and its two additional protocols of 2000.
Week 14	How to create a society characterized by peace, love, and respect for human rights. Women's rights.
Week 15	Characteristics of an Islamic ruler. Patent law. Youth migration.
Week 16	Final exam.

Delivery Plan (Weekly Lab. Syllabus)	
	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-

Week 7	-
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Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts		Yes
Recommended Texts		No
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Fundamentals of Financial Accounting			Module Delivery	
Module Type	c		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1201		-		
ECTS Credits	8		-		
SWL (hr/sem)	93		-		
Module Level	1		Semester of Delivery		1
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification	Module Leader's Qualification	Ph.D.	
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	10/11/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents	
Module Objectives أهداف المادة الدراسية	The course aims to introduce the student to the principles of financial accounting by highlighting the conceptual framework and explaining the foundations, methods, and rules for recording transactions, preparing financial statements, and disclosing accounting information for the purpose of making administrative decisions by the interested parties.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	Recording financial transactions - Posting financial transactions and balancing accounts - Preparing the trial balance - Preparing financial statements
Indicative Contents المحتويات الإرشادية	- Definition and concepts of the subject matter- Types of the subject matter- Teaching students the principles of debtor and creditor and accounts receivable and payable- Teaching types of accounts and elements of financial statements- Helping students understand the method of teaching through double entry- Teaching students how to record in the journal and post to the ledger- Teaching students how to account for inventory and company formation- Teaching students how to account for cash

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	The Financial Accounting 1 course is the foundation from which the student begins to understand accounting concepts, procedures, applications, and financial terms used in business. Through this, the student can analyze, measure, record, classify, and prepare financial statements, relying on the double-entry accounting system.

Student Workload (SWL) .The student's academic load is calculated as 15 weeks			
Structured SWL (hr./sem)	93	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	6	The study load for a regular student per week	
Total SWL (hr./sem)	200	The total study load for a student during the semester	

Module Evaluation					
تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	4,8,10	10% (15)	3
	Assignments	LO:3,4,6,7	5,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	12	10% (15)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	Commercial Papers (Accounting Treatment of Checks, Overdrafts, Notes Receivable, and Notes Payable)
Week 2	Accounting Treatment of Outgoing Checks
Week 3	Overdrafts / Notes Receivable and Notes Payable
Week 4	Creating Bills of Exchange / Cases of Disposal of Notes Receivable and Cases of Disposal of Notes Payable
Week 5	Midterm Exam
Week 6	Fixed Assets: Purchase, Depreciation, Sale, and Replacement
Week 7	Purchase and Depreciation of Fixed Assets
Week 8	Financial Transactions for the Sale of Fixed Assets
Week 9	Financial Transactions for the Replacement of Fixed Assets
Week 10	Final Accounts and Financial Statements / Trading Account and Profit and Loss Account
Week 11	Balance Sheet
Week 12	Error Correction, Adjustment Entries, and Adjusted Trial Balance
Week 13	Error Correction and Methods of Correcting Errors

Week 14	Adjustment Entries and Adjusted Trial Balance (Cash Basis, Accrual Basis / Advances - Receivables)
Week 15	Adjusted Trial Balance
Week 16	Final Exam

Delivery Plan (Weekly Lab. Syllabus) المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	- مبادئ المحاسبة المالية 2009 / د. نزار فليح البلداوي ج. رضوان طوة حنل - أساسيات المعرفة المحاسبية/2007: أدلال الجباري + د. ريان نعيم وآخرون	
Recommended Texts	- المحاسبة المالية 2014/ د. ضياء عبد الحسين القاموشي + عدنان عبد الحميد - مبادئ المحاسبة المالية 2018 / أ.د صفاء احمد العاني م. حكيم الساعدي مبادئ المحاسبة المالية 2024 / د. جعفر عبد الحسين/ د. مكي جبار -	
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria

Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Principles of Statistics			Module Delivery	
Module Type	B		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1202		-		
ECTS Credits	8		-		
SWL (hr/sem)	63		-		
Module Level	1		Semester of Delivery	2	
Administering Department	HIBATALLA ALSAID	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification	Module Leader's Qualification	Ph.D.	
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	12/9/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives أهداف المادة الدراسية	The program aims to achieve the following: 1- Basic concepts and a historical overview of the field of statist - Familiarizing the student with types of data, types of samples, and methods of their calculation. - Teaching the student how to present data in a simple or double frequency table and then display it graphically. 4- Utilizing measures of central tendency, absolute and relative measures of dispersion, and studying correlation, simple linear regression, indices, and time series.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	1. The course aims to introduce students to descriptive statistics methods and enable them to use these methods in describing and presenting data related to various phenomena across all areas of life. It also aims to empower students to use descriptive statistical measures in conducting statistical assessments that would benefit in shaping appropriate future policies and planning in the public and private sectors.
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies

Strategies	The strategies used by faculty members to develop student teaching and learning are plans that are followed to achieve learning goals. They describe all classroom and extracurricular activities aimed at achieving the learning outcomes of the program. 1. Active learning 2. Cooperative education 3. -directed learning 4. Brainstorming
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Student Workload (SWL)

The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	63	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	137	The study load for a regular student per week	
Total SWL (hr./sem)	200	The total study load for a student during the semester	

Module Evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	5,10	10% (10)	2
	Assignments	LO:3,4,6,7	3,12	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	3hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	Basic concepts of statistics, definition and importance of statistics, types of statistics, and areas of its uses
Week 2	Nature of statistical data, data collection methods and sources, data collection methods
Week 3	Sampling methods and types of samples, common errors in data collection, reviewing, classifying, and tabulating data
Week 4	Random variables and tabular data presentation
Week 5	Measures of dispersion, range, and mean deviation for grouped and ungrouped data
Week 6	Variance, standard deviation for grouped and ungrouped data
Week 7	Midterm exam
Week 8	Measures of central tendency, arithmetic mean - weighted mean for grouped and ungrouped data
Week 9	Geometric mean for grouped and ungrouped data - mode for grouped and ungrouped data
Week 10	Simple correlation
Week 11	Rank correlation coefficient
Week 12	Regression analysis - Simple linear regression
Week 13	Relationship between measures of central tendency
Week 14	Relationship between measures of central tendency
Week 15	Basic concepts of statistics, definition and importance of statistics, types of statistics, and areas of their uses
Week 16	Nature of data Statistics, data collection methods and sources, data collection methods

Delivery Plan (Weekly Lab. Syllabus)	
المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources		
مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	مبادئ الادارة مع التركيز على ادارة الاعمل 2007 د. خليل محمد حسن للشماع	
Recommended Texts	مبادئ ادارة الاعمل / تاليف الدكتور سعد علي العنزي 2016	
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information																		
Module Title	Fundamentals of Computer Science	Fundamentals of Computer Science	Module Delivery																	
Module Type	s	s	<table border="1"> <tr> <td>Theory</td> <td>1</td> <td>Lecture</td> </tr> <tr> <td>Lab</td> <td>-</td> <td>Tutorial</td> </tr> <tr> <td>Practical</td> <td>2</td> <td>seminar</td> </tr> <tr> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>-</td> <td>-</td> <td>-</td> </tr> </table>			Theory	1	Lecture	Lab	-	Tutorial	Practical	2	seminar	-	-	-	-	-	-
Theory	1	Lecture																		
Lab	-	Tutorial																		
Practical	2	seminar																		
-	-	-																		
-	-	-																		
Module Code	AC1203	AC1203																		
ECTS Credits	3	3																		
SWL (hr/sem)	48	48																		
Module Level			Semester of Delivery	2																
Administering Department	HIBATALLA ALSAID	College	ADMINIDTRATION and ECONOMICS																	
Module Leader	حسام مزهر مرداس	e-mail	E-mail																	
Module Leader's Acad. Title		MODULE LEADER's qualification	Module Leader's Qualification	Ph.D.																
Module Tutor		e-mail	E-mail																	
Peer Reviewer Name		e-mail	E-mail																	
Scientific Committee Approval Date	12/9/2024		Version Number	1.0																

Relation with other Modules			
Prerequisite module	-	Semester	-
Co-requisites module	-	Semester	-

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives أهداف المادة الدراسية	Providing students with the opportunity to practice sound thinking methods such as inductive, deductive, and reflective thin - Equipping students with skills in problem-solving techniques. 3- Emphasizing the importance of computers in our daily lives and recognizing their impact on cultural development. 4- Equipping students with the necessary skills to comprehend what they study and discover new relationships. - Helping students to develop sound inclinations and attitudes towards computers. 6- Assisting students to become self-reliant. 7- Developing cognitive skills and scientific innovations.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies

استراتيجيات التعلم والتعليم

Strategies	The strategies used by faculty members to develop student teaching and learning are plans that are followed to achieve learning goals. They describe all classroom and extracurricular activities aimed at achieving the learning outcomes of the program. 1. Active learning 2. Cooperative education 3. Se -directed learning 4. Brainstorming
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Student Workload (SWL)

The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	48	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	27	The study load for a regular student per week	
Total SWL (hr./sem)	75	The total study load for a student during the semester	

Module Evaluation

	Time/Number	Weight (Marks)	Week Due	Relevant Learning
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					Outcome
Formative assessment	Quizzes	LO:1,2,10,11	10,5	10% (10)	2
	Assignments	LO:3,4,6,7	12,9	10% (10)	2
	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	2hr
	Final Exam	ALL	16	50% (50)	3hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

المنهاج الاسبوعي النظري

	Material Covered
Week 1	Introduction to computer
Week 2	Introduction to computer
Week 3	Computer components
Week 4	Computer components
Week 5	Operating system and graphical user interface
Week 6	Word processing
Week 7	Mid examination
Week 8	Spread sheet
Week 9	Presentation software
Week 10	Introduction to internet and web browsers
Week 11	Introduction to internet and web browsers
Week 12	Communications and emails
Week 13	Communications and emails
Week 14	Computer troubleshooting
Week 15	Computer troubleshooting
Week 16	Final examination

Delivery Plan (Weekly Lab. Syllabus)

المنهاج الاسبوعي للمختبر

	Material Covered
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Week 1	-
Week 2	-
Week 3	-
Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts		Yes
Recommended Texts		No
Websites		

Grading Scheme مخطط الدرجات				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

		Module Information			
Module Title	Accounting Readings & Corresponding			Module Delivery	
Module Type	B		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1204		-		
ECTS Credits	8		-		
SWL (hr/sem)	78		-		
Module Level	1		Semester of Delivery	1	
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS	ADMINIDTRATION and ECONOMICS	
Module Leader		e-mail		E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification	Module Leader's Qualification	Ph.D.	
Module Tutor	Name (if available)	e-mail		E-mail	
Peer Reviewer Name	Name	e-mail		E-mail	
Scientific Committee Approval Date	12/9/2024		Version Number	1.0	

Relation with other Modules			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Module Objectives	This course aims to teach students in English the accounting procedures adopted in dealing with various items, starting from defining them, their functions, goals, and types of accounts, to preparing accounts and final statements. Additionally, students will be able to understand the mechanisms used to solve accounting problems related to bank reconciliation, handling commercial goods, adjustment entries, and financial statements.
Module Learning Outcomes	Studying this course provides the student with the skills of the fundamentals of intellectual and professional accounting work and mastering all steps of the accounting cycle, which include the following: - } Basic concepts of preparing financial accounting } Understanding the components of the conceptual framework of financial accounting } Recognizing the users of accounting information Preparation of the final statements after making adjustments.
Indicative Contents	

Learning and Teaching Strategies

Strategies	
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Student Workload (SWL)

.The student's academic load is calculated as 15 weeks

Structured SWL (hr./sem)	48	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	3	The study load for a regular student per week	
Total SWL (hr./sem)	150	The total study load for a student during the semester	

Module Evaluatio

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	5,10	10% (10)	2
	Assignments	LO:3,4,6,7	4,12	10% (10)	2

	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	2hr
	Final Exam	ALL	16	50% (50)	3hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

	Material Covered
Week 1	Basic terms in accounting
Week 2	Definition of accounting
Week 3	Accounting and bookkeeping
Week 4	Usefulness of accounting
Week 5	Types of accounting
Week 6	Users of accounting information
Week 7	الامتحان النصفي
Week 8	Types of financial statements
Week 9	Accounting principles. Assumptions, and Constraints
Week 10	Definition of Business Correspondence
Week 11	The Qualities Required by a good Business Letters.
Week 12	An Application on Business Letters
Week 13	Enquiries Letters
Week 14	Circulars Letters
Week 15	Introduction to Invoicing transactions
Week 16	الامتحان النهائي

Delivery Plan (Weekly Lab. Syllabus)

	Material Covered
Week 1	-
Week 2	-
Week 3	-

Week 4	-
Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts		Yes
Recommended Texts		No
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

		Module Information معلومات المادة الدراسية			
Module Title	Arabic language			Module Delivery	
Module Type	s		-	☒ Theory 2 Lecture ☒ Lab 1 Tutorial ☐ Practical ☐ Seminar	
Module Code	UN125		-		
ECTS Credits	2		-		
SWL (hr/sem)	33		-		
Module Level	1			Semester of Delivery	2
Administering Department	Type Dept. Code	College	ADMINIDTRATION and ECONOMICS		ADMINIDTRATION and ECONOMICS
Module Leader			e-mail	E-mail	
Module Leader's Acad. Title	MODULE LEADER's qualification	MODULE LEADER's qualification		Module Leader's Qualification	Ph.D.
Module Tutor	Name (if available)	e-mail			E-mail
Peer Reviewer Name	Name	e-mail			E-mail
Scientific Committee Approval Date	10/11/2024			Version Number	1.0

Relation with other Modules العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	

Student Workload (SWL) .The student's academic load is calculated as 15 weeks			
Structured SWL (hr./sem)	33	The study load for a regular student during the semester	
Unstructured USWL (hr./sem)	17	The study load for a regular student per week	
Total SWL (hr./sem)	50	The total study load for a student during the semester	

Module Evaluation تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	5,10	10% (10)	2
	Assignments	LO:3,4,6,7	3,12	10% (10)	2

	Projects / Lab.	-	-	-	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO:1-7	7	10% (10)	1hr
	Final Exam	ALL	16	50% (50)	2hr
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Unit/Topic Name
Week 2	Original Diacritical Marks
Week 3	Writing the Hamza (Initial, Intermediate, and Final)
Week 4	Writing (Ḍād and Ḍād) and (Alīf Maqṣūra and Mamdūḥ)
Week 5	Nominal Sentences
Week 6	Defective Verbs
Week 7	Midterm Exam
Week 8	Verb-Like Letters
Week 9	Particularization of the Present Tense Verb
Week 10	Subject and Subject Nouns
Week 11	Accusative Nouns
Week 12	Writing and Parsing Numbers
Week 13	Quranic Text - Text Analysis
Week 14	Poetic Text from Islamic Literature
Week 15	Text from Contemporary and Modern Literature
Week 16	Final Exam

Delivery Plan (Weekly Lab. Syllabus)	
	Material Covered
Week 1	-
Week 2	-
Week 3	-
Week 4	-

Week 5	-
Week 6	-
Week 7	-

Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts		Yes
Recommended Texts		No
Websites		

Grading Scheme				
Group	Grade		Marks %	Definition
Success Group (50 - 100)	A - Excellent		90 - 100	Outstanding Performance
	B - Very Good		80 - 89	Above average with some errors
	C - Good		70 - 79	Sound work with notable errors
	D - Satisfactory		60 - 69	Fair but with major shortcomings
	E - Sufficient		50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail		(45-49)	More work required but credit awarded
	F – Fail		(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				